# **Privacy Policy for Howard County Table Tennis Club**

Effective Date: 1/1/2025

#### Introduction

Howard county table tennis club ("the Club," "we," "our," or "us") is committed to protecting your privacy. This Privacy Policy explains how we collect, use, share, and protect your personal information when you interact with us, including visiting our website, joining the club, participating in events, or using our services.

#### 1. Information We Collect

We may collect the following types of personal information:

- Contact Information: Name, email address, phone number.
- **Membership Information:** Membership status, member ID, payment details, and preferences.
- Event Participation: Information about your participation in tournaments, leagues, and other events.
- Media: Photographs or videos taken during events or activities for promotional purposes (with your consent).

### 2. How We Use Your Information

We use your personal information for the following purposes:

- To manage club memberships and communicate with members.
- To organize and manage tournaments, leagues, and other events.
- To process payments for membership fees and event registrations.
- To send newsletters, updates, and promotional materials (with your consent).
- To improve our services, website functionality, and user experience.
- To comply with legal and regulatory requirements.

### 3. Sharing Your Information

We may share your personal information in the following circumstances:

- Service Providers: With trusted third parties who assist us in operating the club, processing payments, or providing IT services.
- **Event Organizers:** With tournament organizers or governing bodies for registration or ranking purposes.
- **Legal Compliance:** When required by law or to protect the rights, safety, or property of the Club or others.
- **Consent:** With your explicit consent for specific purposes.

### 4. Data Security

We implement reasonable security measures to protect your personal information from unauthorized access, use, or disclosure. However, no data transmission over the internet or electronic storage system is entirely secure, and we cannot guarantee absolute security.

#### 5. Retention of Information

We retain your personal information only as long as necessary to fulfill the purposes outlined in this policy or to comply with legal obligations.

## 6. Your Rights

You have the following rights concerning your personal information:

- Access: Request a copy of the personal data we hold about you.
- Correction: Request corrections to any inaccurate or incomplete information.
- **Deletion:** Request deletion of your personal data, subject to legal or contractual obligations.
- Objection: Object to certain uses of your personal data, such as direct marketing.

To exercise these rights, please contact us using the information provided below.

# 7. Cookies and Tracking Technologies

Our website may use cookies and similar technologies to enhance your experience. You can manage your cookie preferences through your browser settings.

### 8. Updates to This Policy

We may update this Privacy Policy from time to time. The "Effective Date" at the top of this page indicates when the policy was last revised. We encourage you to review the policy periodically.

### 9. Contact Us

If you have any questions, concerns, or requests related to this Privacy Policy, please contact us at:

Howard County Table Tennis Club

10620 Riggs Hill Rd, Units C & D, Jessup MD 20794 info@hctt-md.com

Thank you for being a valued member of Howard County Table Tennis Club. We are committed to protecting your privacy and ensuring your experience with us is positive and secure.